

NOTICE OF VACANCY

Mahoning County Children Services
222 West Federal Street
Youngstown, OH 44503
330-941-8888

Position Title: Program Administrator; Community Engagement, Recruitment and Program Development

Building/Location: Mahoning County Children Services

Director/Supervisor: Executive Director

Salary \$ 85,654.40

Date Issued: 04/18/2024

*Negotiable based on experience

Filing Deadline: In order to be considered, an application must be submitted **by 4:30 p.m. on Thursday, May 2, 2024.**

Interested individuals may view entire job description and obtain an application on-line at www.mahoningkids.com. Applications/Resumes may be submitted by e-mail to susan.babinec@jfs.ohio.gov or submitted to:

Mahoning County Children Services
Attn: Human Resources
222 W. Federal Street
Youngstown, OH 44503

Responsibilities: Under the general supervision of the Executive Director, serves as the Community Engagement, Recruitment, and Program Development Administrator. Drives community engagement, ensuring accountability and transparency, and leading efforts to develop innovative programs that support permanency for children and families in our county.

Qualifications: A Master's degree in Public Administration or Social Service-related field required. Three to five years of supervisory experience in a social services-related field is preferred. LISW-S or LSW licensure preferred. Valid Ohio driver's license, state minimum automobile insurance, and car available at all times is required

MAHONING COUNTY CHILDREN SERVICES
AN EQUAL OPPORTUNITY/ADA COMPLIANCE EMPLOYER, M/F V/H