



Protecting Children by
Strengthening Families

Job Title: Training Officer 2

Location: 855 W. Mound St.

Job Type: Full-Time

Starting Salary: \$27.70

Company Description

Franklin County Children Services is a public agency mandated by federal and state laws to protect children from abuse and neglect. The agency works in partnership with over 100 agencies and organizations, as well as caregivers, adoptive families, and volunteers to ensure that every child has a safe and stable home. Franklin County Children Services is dedicated to making a positive impact on the lives of children and families in the Central Ohio community.

Benefits of Working for us

- Hiring Bonus up to \$1,500
- Low Premium Medical, Dental, & Vision
- OPERS (Ohio Public employment Retirement System)
- Life Insurance Coverage at no cost (up to 50,000)
- Tuition Reimbursement
- EAP Program
- Additional Raises over the next three years (based on continuous service)
- Generous personal, vacation, & sick time.

Role Description

This is a full-time on-site role for a Training Officer at Franklin County Children Services located in Columbus, OH. The Training Officer will be responsible for conducting training sessions, developing training programs, assessing training needs, and evaluating the effectiveness of training programs. They will also collaborate with internal teams and community partners to design and implement training initiatives.

Key Responsibilities

35% The employee will conduct, develop, revise, and evaluate curriculum for the agency. Trainer will complete administrative tasks and maintain documentation needed for programming.

30% Assess overall agency training needs and provides training or technical assistance material support to promote agency hiring and retention efforts.

20% Employee works closely with Program Services staff, Best Practice Committee and Professional Development staff, in developing and updating training materials, provides consultation, coaching and training which supports Agency initiatives.

15% Attends staff meetings, serves on select agency committee, workshops, seminars, training conferences; performs other related duties as assigned to include but not limited to providing LISW-S group supervision.

Qualifications

- Strong analytical skills
- Experience in training and development
- Excellent communication skills
- Knowledge of employee training principles and methods
- Ability to design and deliver effective training programs
- Experience in assessing training needs and evaluating training effectiveness
- Collaborative mindset and ability to work well with teams
- Experience in the child welfare or social services field is a plus
- Bachelor's degree in a related field (e.g., human resources, psychology, social work)
- LSW or LISW (preferred)

Certification or Licensure

- Valid Ohio Driver's License
- Automobile insurance coverage compliant with Franklin County Children Services policy.
- ***Travel can occasionally include out of state travel which may require airline travel.***

American with Disabilities Specifications

Work Environment - Office environment

Physical Requirements:

- Prolonged periods of sitting at a desk and working on a computer.
- Ability to occasionally lift and move objects weighing 10 – 25 lbs.
- Occasional pushing, pulling, kneeling, reaching, and standing.

How to Apply

Please send applications and resumes to fccshr@fccs.us.

For information on FCCS, including employee benefits and our company culture, visit our website at

<https://externalfccsapps.fccs.franklin.oh.us/FCCSForms/Employment.aspx#!/jobs/list>

All qualified applicants will receive consideration for employment without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws.