



Protecting Children by
Strengthening Families

Job Title: Child Welfare Caseworker – Screening Unit

Location: Columbus, Ohio

Job Type: Full-Time

Minimum Starting Salary: \$22.33/hr.

Hours: Sunday, Monday, Wednesday & Saturday 6am – 2pm

Company Description

Franklin County Children Services is a public agency mandated by federal and state laws to protect children from abuse and neglect. The agency works in partnership with over 100 agencies and organizations, as well as caregivers, adoptive families, and volunteers to ensure that every child has a safe and stable home. Franklin County Children Services is dedicated to making a positive impact on the lives of children and families in the Central Ohio community.

Benefits of Working for us

- Hiring Bonus up to \$1,500
- Low Premium Medical, Dental, & Vision
- OPERS (Ohio Public employment Retirement System)
- Life Insurance Coverage at no cost (up to 50,000)
- Tuition Reimbursement
- EAP Program
- Additional Raises over the next three years (based on continuous service)
- Generous personal, vacation, & sick time.

Role Description

This is a full-time on-site role for a Child Welfare Caseworker – Screening Unit at Franklin County Children Services located in the Columbus, Ohio Metropolitan Area. The Caseworker will be responsible for conducting intake assessments, initiating investigations, and assessing the safety of children in residential settings. Additionally, the Caseworker will collaborate and communicate with parents, caregivers, and other professionals to ensure the well-being of children under our care.

30 % Provides screening services through the following activities: collecting referral information from community members via the telephone, fax, email, or in-person. Creates Child Abuse/Neglect, Dependency, and FINS Intake Reports in SACWIS. Completes various research and activities within SACWIS to support the creation of Intake Reports. Completes pre-decision-making activities on Intake Reports such as determining the classification, the level of urgency, possible jurisdictional issues, media alerts or 3rd party conflict. Completes follow-up activities on already completed Intake Reports. Responds, via the hotline or in-person, to other general inquiries and complaints from community members; provides crisis counseling. Participates regularly in SAFE Teams (screening group-decision making meeting)

30% Provides direct service through the following activities: completes investigative or assessment activities for screened in reports of child abuse and/or neglect, dependency, of FINS intake reports by gathering data from relatives, neighbors, police, schools, etc.; verifies need for services; conducts out-of-town requests for investigation or home study; reviews and assesses cases; counsels with clients; visits homes; evaluates and monitors family situation and progress. Prepares necessary paperwork and information on service records, materials and reports. Communicates and coordinates services with community agencies; crisis intervention; schedules and performs placements; prepares activity logs; prepares court packets and attends court sessions; attends and participates in department meetings, staff development and other appropriate agency functions.

30% Provides support services to Intake Case-Carrying teams through the completion of various crisis-related activities such as but not limited to safety assessments, safety planning, home visits, home studies, and placement. Assists with channeling inquiries to other child welfare caseworkers already actively involved with the family. As needed, assists with the coverage and management of the 4071 Front Desk through the following activities: registering visits, identifying and responding to their needs.

10% Performs other duties as assigned.

Qualifications

- Strong interpersonal skills and the ability to build relationships
- Experience in social work and case management
- Proficient in casework and assessment techniques
- Excellent communication skills, both written and verbal
- Ability to effectively collaborate with diverse stakeholders
- Strong organizational and time management skills
- Knowledge of child protection laws and regulations
- Bachelor's degree in Social Work or related field
- Experience in child welfare or related field is a plus

MINIMUM QUALIFICATIONS/EDUCATION /TRAINING REQUIRED:

- Bachelor's degree in social work or related area; experience preferred; LSW will be considered equivalent to a Bachelor's degree in social work.

PREFERRED:

- Must type a minimum of 25 wpm.

Certification or Licensure

- Valid Ohio Driver's License
- Automobile insurance coverage compliant with Franklin County Children Services policy.
- *Travel can occasionally include out of state travel which may require airline travel.*

How to Apply

- Please send applications and resumes to fccshr@fcss.us.

***For information on FCCS, including employee benefits and our company culture,
visit our website at***

<https://externalfccsapps.fccs.franklin.oh.us/FCCSForms/Employment.aspx#!/jobs/list>

All qualified applicants will receive consideration for employment without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws.