



## Fiscal Director of Administrative Services

### Administrative Services Division

Lucas County Children Services (LCCS) is seeking candidates for a Fiscal Director of Administrative Services position for the Administrative Services Division. This position reports to the Executive Director of Lucas County Children Services. Oversees development of the annual budget; provides technical, and financial analysis assistance to the Executive and Deputy Director and agency department heads. Efficiently manages the agency's financial resources in the matter most conducive to supporting the agency's direct service efforts. Provides administrative oversight of the Administrative Services Department and its' various divisions, to include work direction and training of assigned staff.

#### **Candidates must possess the following minimum qualifications:**

- Master's degree in accounting and/or Certified Public Accountant (CPA) Designation with five (5) years of progressively responsible experience in finance, administration, and employee relations OR a Bachelor of Science in Accounting or related field and eight (8) years of progressively responsible experience in finance, administration, and employee relations. MBA preferred.
- Minimum three (3) years of supervisor experience.
- Experience with public/private non-profit agency and real estate-property management preferred. Knowledge of Governmental Structure helpful.
- Must possess the ability to utilize various forms of computer technology to access information reports including budget and financial analysis
- Demonstrated ability to model effective interactions and communication skills in cross-cultural situations required.

**Pay Range:** \$ \$87,032.40 - \$130,530.40

Interested candidates should visit our agency website to apply at <https://lucaskids.net/lccs-job-openings/>. We offer an excellent salary and benefit package. EOE Valuing Diversity.