**PCSAO Annual Conference**

**Training/Workshop Title:**

**Presenter:**

**Learning Outline: *Add Rows as needed for additional sections. Total time is one example and may be changed to two hours.***

|  |  |  |  |
| --- | --- | --- | --- |
| **Running Time** | **Agenda with Content Description** *(this should be a topic line and*  *Brief content of section)* | **Training Methods** *(how will this be provided/ engage participants)* | **Total Time**  *Number of Hours/ Minutes* |
| Please use this column to indicate how much time you will spend on each topic. | **Section Heading: Please use this space to indicate each topic you will cover and a brief description of it.** |  | 1.5 hours |
| 15 minute break | **BREAK, if a three-hour workshop** |  | 15 minutes |
| Start time after break | **Section Heading** |  | 1.5 hours |
| End time | **End** | **Total Content Time:** | **3 hours** |

**Trainer Content Expertise:** List the knowledge and/or work experience in the content area that qualifies you as a content expert. The information needs to be specific to the content of this workshop. This section must be completed for the Counselor and Social Worker Board; please do not simply refer us to your resume.

**Training Methods *Insert all that apply for each section above; feel free to add methods not listed below.***

PPT presentation

PPT presentation and Discussion

PPT Presentation with interactive demonstration for each component

Lecturette

Discussion

Case Examples

Demonstration

Skill Rehearsal

Mock session

Video & Debrief

Break out exercises

Break out discussion

**Examples of additional training methods for virtual presentations**

Chat Feature

Pre-learning poll

Fill-in-the-blank exercise

Drawing tool

Break out rooms

Polling questions

White board

Google Jamboa

**Learning Objectives: Learning objectives should complete the sentence “Participants should be able to…” You may find this resource helpful in developing objectives:** [**Using Bloom’s Taxonomy to Write Effective Learning Objectives**](https://tips.uark.edu/using-blooms-taxonomy/)**.**

* **Objective 1**
* **Objective 2**
* **Objective 3**

**pcsao.org/pdf/conference/PresenterApplicationTemplate.docx**